

**Department of the Treasury
Internal Revenue Service**

Mail Stop:

Person to Contact:

PC EGC

Employee Identification Number:

Telephone Number:

Hours:

Time Zone:

Day(s) of the Week:

Taxpayer Identification Number:

Tax Year Ended:

Date:

Dear

Thank you for your dated . We have completed our review of the items on your federal income tax return. We are pleased to tell you that the questions have been resolved and there is no need for you to take any further action.

If you have any questions, you may write to us or call the person whose name, telephone number and contact hours appear in the upper right corner of this letter. Whenever you write, please enclose a copy of this letter to help us identify your file. You should also keep a copy for your records.

Thank you for your cooperation.

Sincerely yours,

Enclosure:
Copy of this letter